

## Fin 101: Excel in Excel

### Finance

Excel is a powerful spreadsheet app that allows users to organize data, complete calculations, make decisions, graph data, develop professional-looking reports, publish organized data to the web, and access real-time data from websites. Excel is widely used by small and large businesses in their daily operations as well as by individuals. The objective of this course is to give you a basic knowledge of Excel, so that you can use it in your personal life, in other courses, and in your job. The course is designed for those who have very little functional knowledge of Excel and includes topics such as creating a worksheet, functions and formulas, financial functions, reading data into Excel, organizing and manipulating data, creating and sorting tables, templates, charts, etc. This class uses short video tutorials to demonstrate different skills and students are able to practice them and complete projects that require the use of the skills learned.

3 Credits

### **Instruction Type(s)**

- Lecture: Lecture for Fin 101
- Lecture: Web-based Lecture for Fin 101
- Lecture: Online Program for Fin 101

### **Subject Areas**

- [Finance, General](#)

### **Related Areas**

- [Banking and Financial Support Services](#)
- [Financial Planning and Services](#)
- [Investments and Securities](#)

