

# LA 202: Law Office Environment Criminal Justice & Legal Studies

This course introduces the student to law office structures and hierarchies, law office operations, and technology commonly used in law offices including case management software, time-keeping programs, and billing programs, and basic skills for successful navigation of a legal career. It also explores some of the issues confronting the contemporary practice of law as a paralegal or attorney.

3 Credits

#### **Prerequisites**

• LA 201: Introduction to Law

## **Instruction Type(s)**

• Lecture: Lecture for LA 202

Lecture: Web based lecture for LA 202
 Lecture: Web Based Lecture for La 313
 Lecture: Compressed Video for LA 202
 Lecture: Paralegal Program for LA 202

### **Subject Areas**

• Legal Assistant/Paralegal

#### **Related Areas**

• Court Reporting/Court Reporter

