

## Credits & Grades

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The regulations published in the Undergraduate Catalog are a digest of the rules of the institution. Changes may be made in the regulations at any time to promote the best interests of the university and its students. Students are responsible for knowing the published regulations, policies, and standards of the university and of their college or school.

### Advanced Standing Examination

An advanced standing examination is one taken by a student who has had the equivalent of the course under competent instruction but cannot secure credit by transcript. An Application for Special Examination Form, provided by the registrar, must be approved by the instructor giving the examination and the student's academic dean. A fee is assessed for an advanced standing examination.

No more than 6 semester hours may be credited through advanced standing examinations. Credit by examination will not be given on work completed in high school (except for the Advanced Placement Program), or on work in excess of 65 semester hours transferred from a junior college. If a student enters a more advanced course in the subject, the advanced standing examination should precede registration for the course, and in no case may the examination be given for credit later than three weeks after entering the more advanced course.

