

## Bus 320: Personal Business Management SCHOOL OF BUSINESS ADMINISTRATION

This course is designed to enhance student's oral and written communication skills with emphasis on producing a quality resume or application for graduate work and developing interviewing, personal finance, and career planning skills.

## **Instruction Type(s)**

• Lecture/Lab: Lecture/Lab for Bus 320

## **Subject Areas**

- Business Administration and Management, General
- Business/Commerce, General

