

# SCHOOL OF JOURNALISM & NEW MEDIA

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## Admission Policies

Students wishing to enter the school must meet all requirements for general admission to the university.

## Academic Regulations

### Program Completion Requirements

**Total Hours Required** - At least 124 semester hours with passing grades must be completed for the school degree. A minimum grade of C is required in all Jour courses.

**Advanced Work Requirement** - At least one-third of the hours applied toward a degree must be at the 300, 400 or 500 level. For example, a student qualifying for a degree with 124 semester hours must show at least 42 hours of work at the 300 level or above.

**Total Grade Points** - A student must attain at least 2.00 grade points for all ABCDF-graded credit hours attempted. Z- and P-graded credit hours are not included in this calculation. Thus, a student qualifying for a degree with 118 ABCDF-graded hours and 6 Z-graded hours would need 236 grade points to meet the requirement, whereas the same student would need 248 grade points if all 124 hours were ABCDF-graded.

**Minor Degree Requirement** - Electives or work applied toward a minor must be taken outside the school and applied toward completing a degree.

**Degree Application** - Each senior must apply for a degree by returning a completed Degree Application form to the dean's office in the semester preceding the semester in which the student expects to graduate. The dean's office sets the application deadlines and notifies students of their specified deadlines by letter, e-mail, and e-newsletter. This deadline will allow a student time to make any schedule changes required to complete all degree requirements and should guard against the disappointment of having graduation delayed. After obtaining the form from the dean's office, the student lists the courses he or she plans to submit for graduation and then takes the form to his or her academic adviser for certification that all degree requirements will be or have been met.

A double major requires the signatures from both the relevant schools and departments. A student then returns the form to the dean's office for final certification that the courses listed on the application qualify the student for graduation. The degree application should not be confused with the diploma application, which is filed only after the degree application has been approved by the dean. The diploma application is an online form that must be filed during the semester of anticipated graduation.

